



Agenda

Meeting: TMN Meeting #20
Meeting topic: R&D Portfolio Optimisation
Date: Thursday 27th January 2005
Venue: BG Group, Faraday Building, 100 Thames Valley Park Drive, Reading RG6 1PT UK (see maps attached)
Local contact: Mark Votier, BG; phone: [44] 118 929 3211
Coordinator: Chris Dudgeon, OTM; mobile: [44] 7810 544495, office: [44] 1483 598000, chris.dudgeon@otmnet.com
Hotel: Reading Moat House Hotel, Mill Lane, Sindlesham, Nr Wokingham, Reading RG 41 5DF. Phone: [44] 118 949 9988, fax: [+44] 118 935 1646. Room rate: £129 per night including breakfast.
Please confirm accommodation requirement to Chris Dudgeon at OTM.
Dinner: There will be a workshop dinner on Thursday evening to which all attendees are welcome – details will be advised at the meeting.
Travel: By taxi it is ~40 minutes from London Heathrow airport to BG's offices and the hotel. The hotel is a 10 minute taxi ride from BG's offices. See maps attached and www.bg-group.com. For taxis from the airport, we suggest you contact '500 Cars' on [44] 1189 686890 (please mention you have been given this number to call by Facilities in BG Group).

	Welcome			10.00
1	Framework and objectives for the meeting	OTM	Chris Dudgeon	10.05
2	Introductions	All attendees		10.15
3	Introductory presentation	BG	Mark Votier	10.30
4	Round table sharing of successful practices / case histories etc related to meeting topic	All attendees		11.00
	Coffee			11.30
5	Round table sharing (continued)	All attendees		11.45
	Lunch			13.00
5	Round table sharing (continued)	All attendees		14.00
	Tea / coffee			15.45
6	External presentation and discussion	Schlumberger Rolls Royce	Simon Bittleston Carl Bourne	16.00
7	Close of workshop			17.30
	Dinner			19.00



Workshop briefing notes

As has happened so successfully at recent TMN meetings, it has been agreed that all TMN members will each present a few overheads/ slides on their company's experiences/ lessons learnt/ best practices relating to the meeting topic, to ensure consistency and clear items for subsequent discussion. Please ensure you include 'case studies', to bring the lessons learnt and best practices to life more effectively.

We have received requests from several members for presentations and discussions to focus on '**how it is**' within your organisation, rather than '**how it ought to be**', so please place emphasis on this in your slides, and provide as much real case history illustration as possible.

The topic for this meeting is 'R&D Portfolio Optimisation'. Please cover the following areas in your presentations:

- Current **strategies** regarding R&D Portfolio Optimisation within your organisation
 - What is the rationale for these strategies?

- Specific **initiatives** run within your company to implement this strategy
 - What initiatives/ tools have your company actually run – and why?
 - Who does what?
 - How successful are these initiatives?
 - How do you measure this success?
 - What do you do with measurement results?
 - What, if anything, holds back complete success?
 - What are the outcomes, e.g. \$ impact, parts of the organisation affected
 - What 3 things would you change to make them even better?

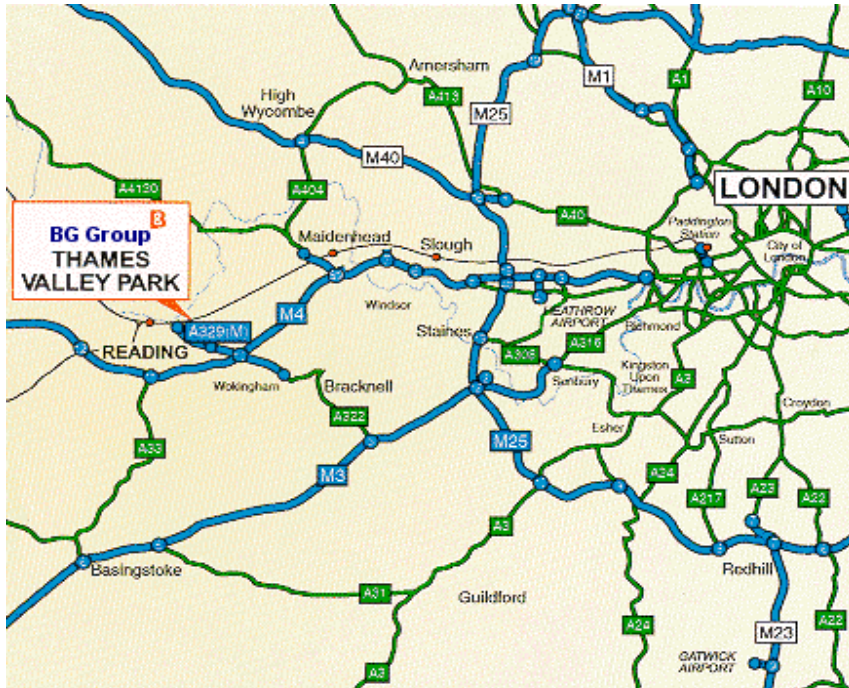
- **Changing trends** you have identified in R&D Portfolio Optimisation
 - What are these trends?
 - Any particular benefits/ concerns you see emerging from these trends?

- **Case histories** of R&D Portfolio Optimisation initiatives/ activities
 - Please give some real examples, including both successes and failures
 - What critical success factors can you identify?
 - Who did what?
 - Who was accountable – and to whom?
 - Who decided how much money was spent, and on what?
 - How were decisions taken to shut down projects that were not succeeding?
 - What were the links to actual business units – and how did this work?

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Maps / Directions for Workshop – 27th-28th January 2004



Directions to Thames Valley Park:

From the M4

Leave the M4 at Junction 10. Take A329(M) towards Reading, remain on this road and follow signs to Thames Valley Business Park.

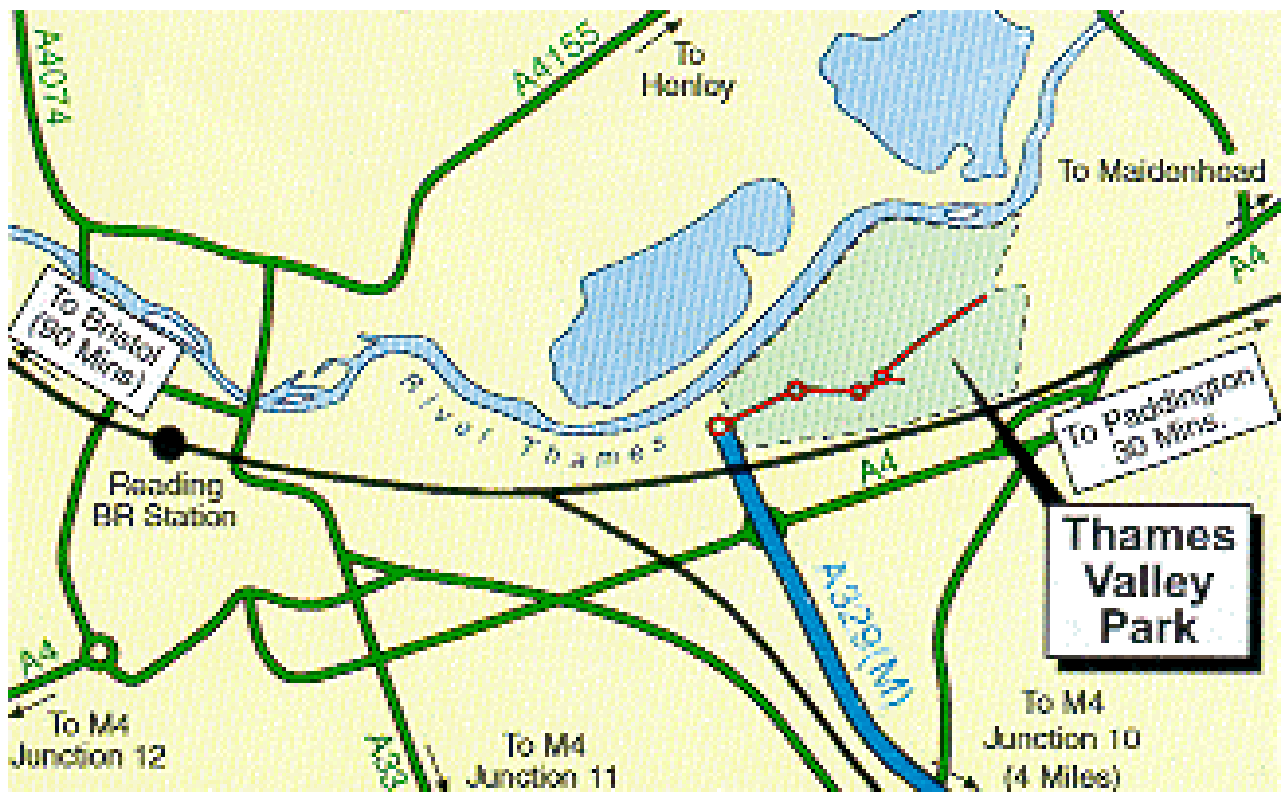
By Train:

To Reading general Station. Taxi to Thames Valley Business Park - Faraday Building.

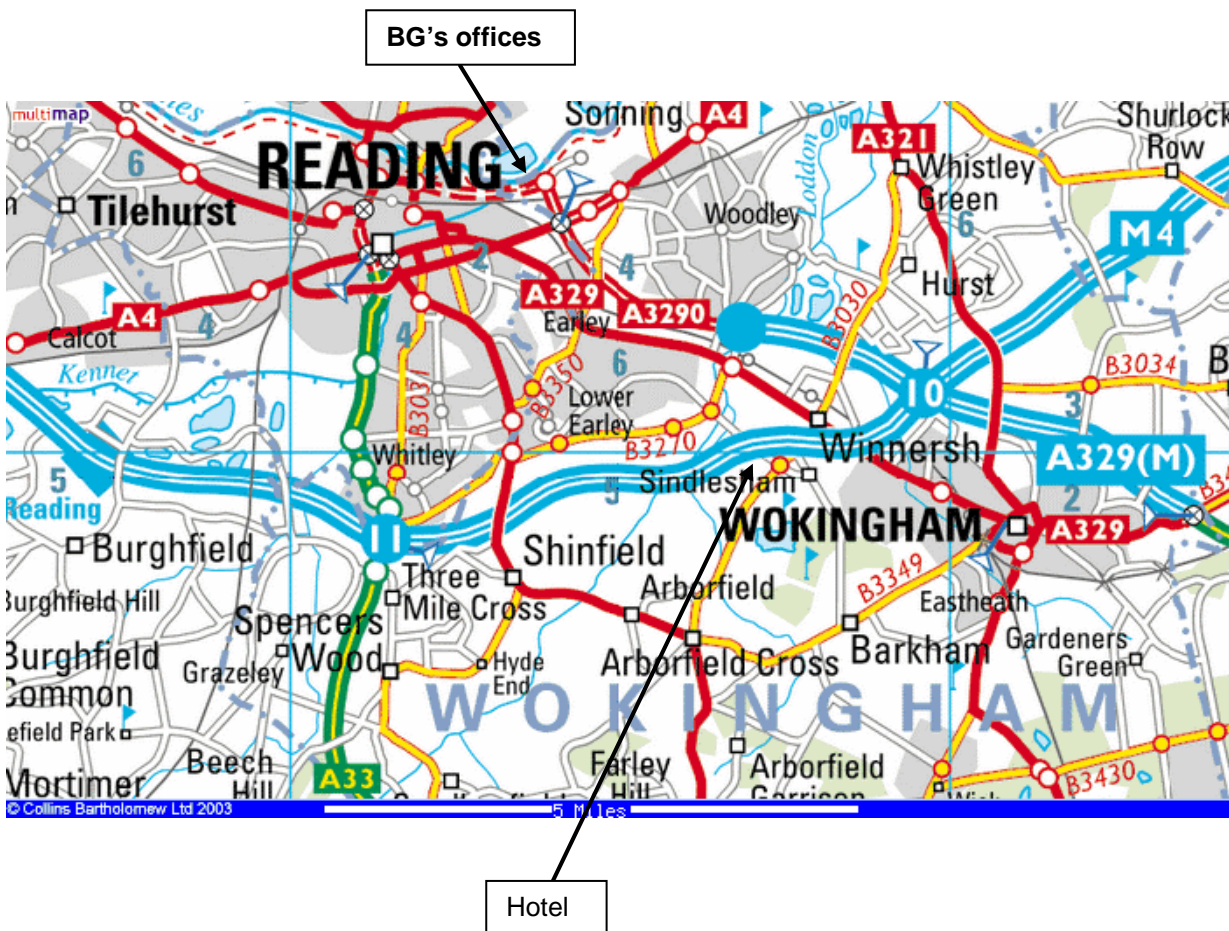
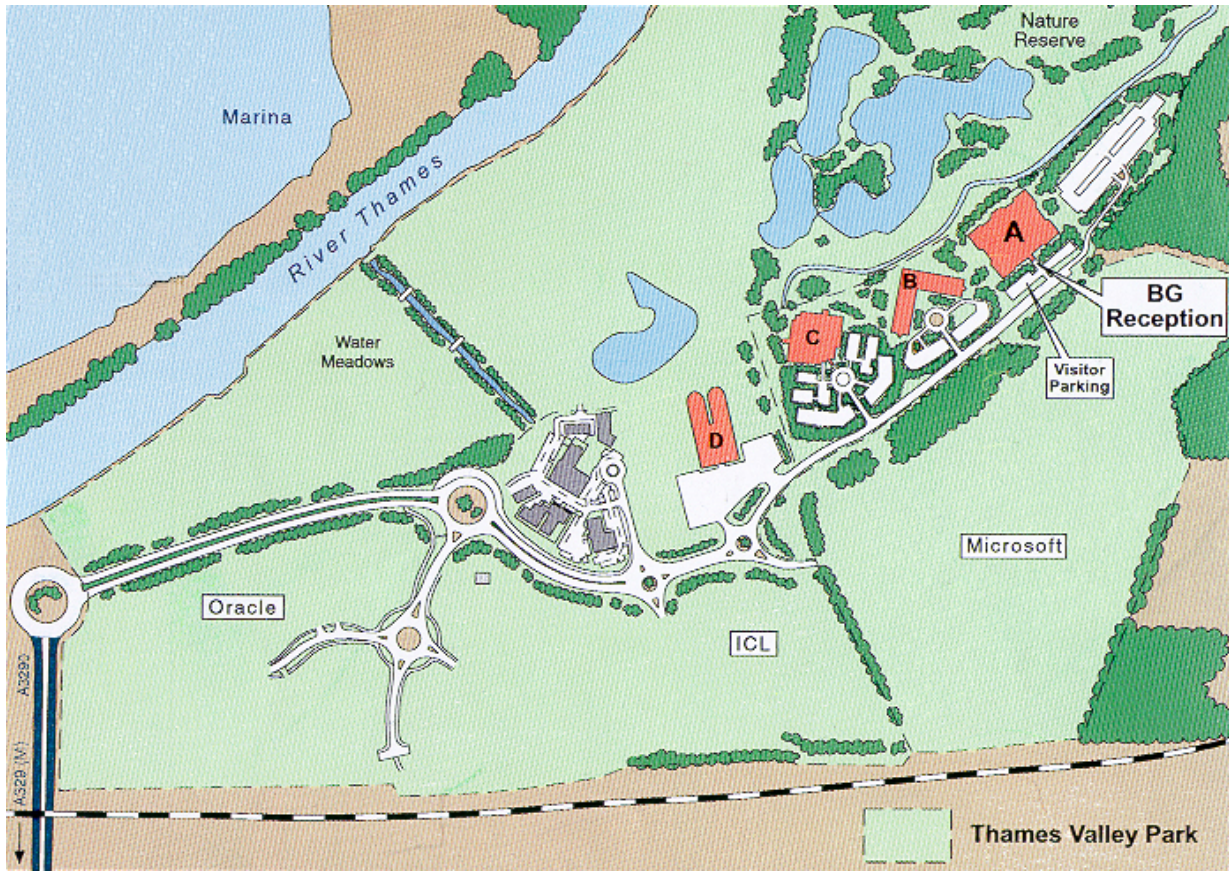
On arrival please go to Reception in Faraday Building and they will have a list of the visitors.

Please ask for Molly Wallis or Mark Votier.

Contact Nos: 0118 929 2387 – Molly Wallis
0118 929 3211 – Mark Votier



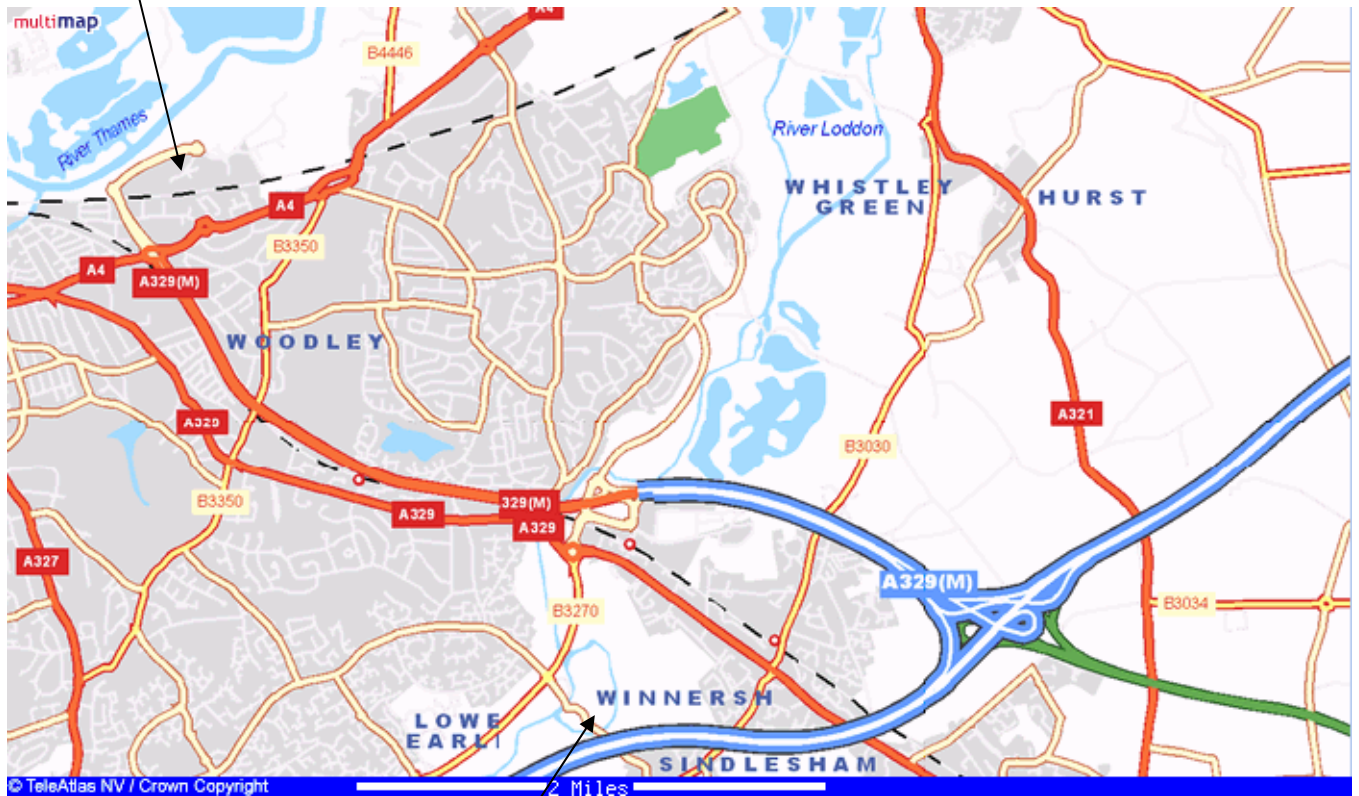
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BG's Office



Hotel